



*Protect your home; Protect your community; FireSmart Now!*

## **CHCA Directors Meeting**

2019-Sep-25

### **I. Call to order**

Tara Godwin called to order the regular meeting of the CHCA Executive at 7:05 PM on September 25, 2019 at Fred Schubel's house.

### **II. Roll call**

Tara Godwin conducted a roll call. The following persons were present:

- Barry Oland
- Fred Schubel
- Granger Evans
- Jessica Samuels
- Jim Burkell
- Ralph Smith
- Tara Godwin

The following Directors were absent

- Patti Fulton

### **III. Agenda**

The agenda was approved as issued.

### **IV. New business**

- **Treasurers Report:** As of August 31, 2019 the CHCA's bank balance was \$2,289.12; this includes \$25.00 of equity shares. The increase from the previous period was due to donations in support of the CHCA's FireSmart work partially offset by a \$178.08 cost to rent a magnetic sign to advertise the upcoming FireSmart work and to recognize Melcor and RJP Holdings for their FireSmart support.
- **FireSmart:** The homeowners at 338, 380, 386, 396 & 400 Clifton Road have been contacted and have indicated their support for having fire fuel removed from their properties (386 Clifton Road is the property currently being cleared of accumulated fire fuel).

Weather permitting, fire fuel removal work will restart at 386 Clifton Road on Sunday, September 29 from 9:00 to 12:00 and will continue every Sunday until the weather is no longer conducive for the work. Tree falling will take place on other days of the week.

The Rutland Senior Secondary School is willing to render their Forestry Program students to assist with tree falling at a cost of \$600 per hectare. Granger Evans will follow up with RSS to clarify the specifics what they include in their scope of work.

Tara Godwin will be issuing an email encouraging community members to volunteer their time or other resources, or to consider other ways for supporting this work; including providing food and beverages for the volunteers and/or financing the work.

- **Traffic Update:** Granger Evans spoke with Sgt. Booth, the head RCMP Traffic Division, regarding the community's traffic concerns. Sgt. Booth indicated that the Speedwatch Program, which entails RCMP volunteers using radar for speed monitoring and displaying the results to oncoming traffic, is no longer operational. Despite Speedwatch no longer functioning, Sgt. Booth indicated his support for the DriveSafe Program, which entails RCMP volunteers using radar for speed monitoring and passing on the license plates of vehicles speeding excessively to the RCMP who then send warning letters to the registered owner of the offending vehicles.

A traffic survey was recently completed on Clifton Road recorded vehicle speeds time stamped with the time of day. If the results are made available to the public the CHCA will review the report to better understand the Clifton Road traffic concerns.

The City of West Kelowna is advocating to allow cities to implement photo radar for speeders; with the collected fines flowing back to the city.

- **FoodBank Drive:** Since the date of the drive has past, the CHCA decided to not undertake any FoodBank Drive related activities in the community this year. However, the date of the annual Kelowna FoodBank Drive has

now been added to the CHCA's calendar with the intent of participating in future drive.

- **Logo Update:** The CHCA Directors unanimously endorsed the updated, bolder line, stylized eagle logo created by Tara Godwin. The business letterhead and business card mockups created by Jessica Samuels incorporating the new logo were reviewed and it was decided by a majority of the Directors that the versions without a border would be adopted.
- **CHCA Mission Statement:** The CHCA Directors in attendance provided feedback on the draft CHCA Mission Statement prepared by Jessica Samuels and Tara Godwin. In general, the Directors thought that the draft was an excellent start and provided feedback on suggested improvements.
- **“Directors & Officers” Bylaw Review:** The proposed changes were approved.
- **“Proceedings of Directors” Bylaw Review:** The proposed changes were approved.

Tara Godwin adjourned the meeting at 9:00 PM. The next meeting is scheduled for 7:00 PM on Wednesday October 23, 2019 at Fred Schubel's home. The agenda for the meeting will be issued on Wednesday, October 16, 2019

Minutes submitted by: Jim Burkell

### **Next Meeting Agenda Items**

1. Mission Statement review
2. Traffic update
3. FireSmart update
4. “Duties of Directors and Offices” CHCA Bylaw review
5. “Borrowing” CHCA Bylaw review.

## Follow-up Tasks:

	<b>Follow-Up Task</b>	<b>Date Identified</b>	<b>Task Owner</b>	<b>Date Completed</b>
3)	Inform to the homeowners with the right to access the Beach Access near the Lochview pumping station of their legal rights.	2018-Jun-05	J. Burkell	
5)	Integrate the Melcor / Wilden / Clifton trail plans into an overall trail connectivity plan.	2018-Jun-05	P. Fulton	
16)	Draft an updated CHCA Constitution and Bylaws	2018-Dec-11	J. Burkell	
17)	Develop and progress a plan for addressing the Clifton Traffic concerns.	2018-Dec-11	G. Evans	
23)	Obtain high visibility sandwich board signs for the CHCA's FireSmart work	2019-May-01	T. Godwin	
25)	Create CHCA activity calendar	2019-Jun-19	J. Burkell	2019-Sep-25
26)	Draft an updated CHCA logo	2019-Jun-19	J. Samuels	2019-Sep-25
32)	Contact the City of Kelowna to get an update on the Knox Mountain Park fire fuel mitigation work	2019-Jul-24	J. Burkell	2019-Aug-14
33)	Create a Mission Statement for the CHCA	2019-Aug-24	J. Samuels / T. Godwin	
34)	Verify what RSS's scope of work will be if we contract them to assist with fire fuel removal	2019-Sep-25	G. Evans	
35)	Send out an e-mail soliciting support from the community for the CHCA's FireSmart efforts	2019-Sep-25	T. Godwin	