



*Protect your home; Protect your community; FireSmart Now!*

## **CHCA Directors Meeting**

2019-Nov-27

### **I. Call to order**

Tara Godwin called to order the regular meeting of the CHCA Executive at 7:04PM on November, 2019 at Fred Schubel's house.

### **II. Roll call**

The following persons were present:

- Fred Schubel
- Granger Evans
- Jessica Samuels
- Jim Burkell
- Patti Fulton
- Tara Godwin

The following Directors were absent

- Barry Oland
- Ralph Smith

### **III. Agenda**

The agenda was approved as issued.

### **IV. New business**

- **Previous Meeting Minutes:** The minutes of the previous meeting were approved as drafted. To allow the minutes to be shared with the community in a timely manner, it was agreed that going forward all of the Directors attending a meeting are required to review the draft minutes and respond back to the Secretary by email with either their required revisions or their approval to publish the minutes as drafted.
- **Treasurers Report:** As of October 31, 2019 the CHCA's bank balance was \$2,429.89; this includes \$25.00 of equity shares. The change from the

previous period was substantially due to the receipt of 3 FireSmart donations, totaling \$600, partially offset by a \$281.10 cost for signs.

- **FireSmart:** The 2019 CHCA FireSmart. Campaign wound down the weekend of November 9 with the disposal of the collected material. Glenn Dolman generously supplied and operated a hoe to load the collected material and a dump truck to assist with hauling the material to the landfill. Since the start of the campaign, approximately 175,000 lbs of fire fuel has been removed from forested areas in our community.

The application paperwork for a \$500 grant to assist the community with the fire fuel removal work has been received and will be submitted in the new year.

Rick Euper, Kelowna Fire Department, has provided the CHCA with a contact list for the Sheerwater residents who will be contacted to make them aware of and hopefully engage them in addressing the concerns with fire fuel accumulation in their development.

Students from Rutland Senior Secondary's Forestry Program will be employed to assist with the fire fuel removal on property owned by Michael Holzhey. The work is planned to begin in late February / early March 2020; with the cost of the work being borne by Michael Holzhey. The work area will be identified by early December.

Highlights from the 2019 campaign were the generous donations of time, equipment and labor by Melcor, RJP and Glenn Dolman.

The ongoing lowlight of the campaign is the lack of community members supporting the work (to date, 10 core volunteers have been responsible for completing the majority of the work).

- **Traffic Concerns:** The Kelowna RCMP has identified speeding on Clifton Road as a concern requiring action. As a result, they have and continue to monitor speeding along the road and have begun traffic enforcement during the periods of greatest concern. The first enforcement campaigns have resulted in approximately 40 tickets being issued; with some of the tickets being issued for speeding in excess of 40 kmh above the posted

speed limit.

To address congestion, “No Parking” signs have been installed at select locations along the east side of Clifton Road N.

The red light cameras at the intersections of Cooper & Hwy 97 and Banks and Hwy 97 are being upgraded to include speed enforcement.

- **Website:** The final kinks and links are being worked out of the CHCA’s new webpage; with the plan being to take the webpage live in early January, 2020.
- **Community Crime:** During the past month the CHCA has been made aware of 2 incidents of community theft, with one being a smash and grab from a parked vehicle and the second being a theft of quads and attempted theft of snowmobiles, and incidents of suspicious vehicles parked in the community, with one of the vehicles suspected to have been involved with drug dealing. In light of these recent issues, community members are encouraged to be especially vigilant and to report significant crimes / crimes underway to the RCMP by calling 911, and non-urgent crimes to the RCMP by calling 252-762-3300. The community members are also encouraged to inform the CHCA of any crimes occurring in our community so that we keep tabs on this issue.
- **Clifton Estates:** The current understanding is that the lots will be registered by the end of the month. As well, the sewer system servicing the community will be put into service.
- **“Auditor” Bylaw Review:** The proposed changes were approved.
- **“Notice to Members” Bylaw Review:** The proposed changes were approved.
- **“Bylaws” Bylaw Review:** The proposed changes were approved.
- **Community Sign:** The idea of installing a south facing sign on Clifton Road identifying the start of the Clifton Highlands Community was discussed. Further details on siting location, sign cost and other logistical questions need to be fleshed out before the merits of this idea can be evaluated.

Tara Godwin adjourned the meeting at 8:36 PM. The next meeting is scheduled for 7:00 PM on Wednesday January 7, 2020 at Fred Schubel's home. The agenda for the meeting will be issued on Wednesday, December 31, 2019

Minutes submitted by: Jim Burkell

**Next Meeting Agenda Items**

1. AGM pre-planning.
2. FireSmart update.
3. "Traffic Concerns update.
4. Annual Picnic pre-planning

## Follow-up Tasks:

	<b>Follow-Up Task</b>	<b>Date Identified</b>	<b>Task Owner</b>	<b>Date Completed</b>
3)	Inform to the homeowners with the right to access the Beach Access near the Lochview pumping station of their legal rights.	2018-Jun-05	J. Burkell	2019-Nov-27
5)	Integrate the Melcor / Wilden / Clifton trail plans into an overall trail connectivity plan.	2018-Jun-05	P. Fulton	
16)	Draft an updated CHCA Constitution and Bylaws	2018-Dec-11	J. Burkell	2019-Nov-27
17)	Develop and progress a plan for addressing the Clifton Traffic concerns.	2018-Dec-11	G. Evans	
36)	Contact Dustin, of Wilden, regarding his interest in helping with FireSmart tree falling.	2019-Oct-23	T. Godwin	2019-Nov-27
37)	Contact M. Holzhey to determine his interest in having the RSS students FireSmart his property and his willingness to cover the cost	2019-Oct-23	T. Godwin	2019-Nov-27
38)	Contact Oliver Butterfield to determine his available to assist with tree falling prior to Nov. 4	2019-Oct-23	J. Burkell	2019-Nov-27
39)	Add Block Watch information to the CHCA website	2019-Oct-23	J. Samuels	2019-Nov-27
40)	Prepare presentation of Bylaw changes for presentation at the AGM	2019-Nov-27	J. Burkell	
41)	Contact M. Holzhey to establish the RSS fire fuel removal zone	2019-Nov-27	T. Godwin	