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CHCA Directors Meeting

2022 October 26

I. Call to order

Barrie McCullough made a motion to begin the meeting. Tara Godwin called to order the regular meeting of the CHCA Executive at 7:03 PM on October 26, 2022 at Fred Schubel's house.

II. Roll call

Tara Godwin conducted a roll call. The following persons were present:

- Fred Schubel
- Granger Evans
- Barrie McCullough
- Tara Godwin
- Patti Fulton
- Ralph Smith
- Beth Barrett
- Fred Barrett

The following Directors were absent:

- Jessica Samuels

III. Agenda

- Minutes of the last meeting were approved.
- The agenda for this meeting was approved without additions.

IV. New business

- **Treasurers Report:** Fred has not had the ability to access the statements from the account even though he and Tara went to the bank to confirm the account was still active. Based on what was displayed on the bank's

screen, the balance was \$1,584 though there are still outstanding cheques of \$80 (expense reimbursement to Tara) and \$16 (payment for new cheques). Tara was going home after the meeting to see if she could access the account. An update will be provided at the next meeting.

- Ralph Smith volunteered to be secretary.
- **Update on current activities:**
 - ***Christmas Food Drive*** Tara was going to check with the City as to whether we could use the Blair Pond parking lot for a food bank drop off location but did not have a chance to do that yet. The plan is to set up a donation collection location to accept food and cash donations between 1 – 3 PM on Sunday November 27th. Anything collected will be delivered to the Kelowna Food Bank.

A discussion took place about the best way to advertise the event. Tara will supply sandwich boards and Patti will help her. Paper flyers will be made up by Patti and posted on mailboxes by Fred. Fred will also check with his daughter-in-law about using the Brownies, who often need to do community work to earn a badge, as to whether they could help with getting the message out. It was also suggested that we use both the Glenmore and Wilden Facebook pages as a way to advertise the event – Patti will check on this. Plans will be finalized at the next meeting on November 23rd.

- ***How to increase membership and knowledge of the Associations*** Adding CHCA's Facebook address on the Christmas flyers and Facebook postings to increase visibility was thought to be a helpful approach, but are we allowed to advertise CHCA on Wilden and Glenmore's Facebook pages? It was suggested we could give out entries to win a prize for anyone adding their neighbours as a new member. Patti will have a clipboard at the Christmas food drive to compile new member names over and above the 170 people on the current e-mail list.

Barrie McCullough (President) mentioned they were looking to expand membership from the current level of 15 people in the Friends of Knox Mountain Park to assist with the important work they are doing including the Hill Climb, erosion, fire smarting, increased utilization and getting a warden appointed by the City (one at present, but may need a second). Membership is a very reasonable \$10 per year in that Association.

- **Bylaw updates:** Ralph felt it was too soon to finish off the updates before the AGM required to be held before December, as he has to get back up to speed with what has been done so far and develop the next steps. Ralph received a copy of the Kelowna Nordic Ski and Snowshoe Club's bylaws from Jim Burkell that should help with our updates. Ralph will forward a copy of the various documents to Fred, who has volunteered to work with Ralph to finish the update in time for the April 2023 AGM.
- **Traffic calming:** Not much information is being received from the RCMP, but Granger is hoping to have a meeting with K. Kirby (safety coordinator with ICBC) about supplying the \$4,000 cost of buying a speed camera to be used by the few volunteers left over from the Speed Watch initiative.
- **Holzhey change of land use:** Five homes are planned off the west side of Prince Edward. Mr. Holzhey will be building an access road to his guest estate. In order to get the change in land use for his property, Mr. Holzhey has donated a thin strip off Tina Court down to the lake and Melcor has agreed to add some adjoining lands for a total of 2.2 acres. They will provide the land but not build/create access. The City will be in charge of building access down to the lake, and that could happen anytime or may not happen for years. One access to the beach is a city-owned 4m wide and very steep right-of-way off Tina Court, but there is another viable access point about midhill on the Melcor lands. Brian Dower (Mr. Holzhey's land agent) is looking for a change in wording "text amendment" to the land use agreement.
- **AGM:** April is the usual month when we hold our AGM. Two years without holding an AGM (due to Covid) puts our association at risk of losing our Society designation as being active if we don't hold a meeting before the end of 2022. Rather than take this risk, we will go ahead with holding an abbreviated AGM either on November 29th or 30th so our Treasurer can be there. No mailing to everyone in the community will take place for the November AGM. Instead advertisement will consist of email notices out to all current members, adding the date to the notices for the Christmas food drive and putting a posting on our Facebook page. No significant issues will be passed at the November AGM other than a temporary appointment of officers to serve until the regular AGM can be held on April 11th or 12th 2023.

We need a new venue for the AGMs as the church we normally use is not available. The library downtown rents out rooms as does Parkinson Recreation Centre, but it would be preferable if we could keep the meeting in the Glenmore area. Patti will check with the golf course as to whether it is a possibility for either November or April. Tara will check with the Library and Parkinson.

- ***Firesmarting:*** As discussed in our last meeting, the focus going forward will be to use the RSS Forestry students at least once per year to do the actual clearing work, rather than using CHCA members. However, the issue remains as to how to do the chipping. Granger mentioned when he had the cedar hedge removed from in front of his house that the City did the chipping for him free of cost. Granger will get the name of the Kelowna City person he was in contact with to see if we could do the same.
- ***Ideas for Speakers at April AGM:*** A discussion was held about possible speakers that might be informative for Community members. Kelowna does not have a Block Watch program like Vernon, Lake Country or West Kelowna. Patti will check if two of the people she knows if one of them might be willing to discuss the program. It was suggested that having someone from the RCMP attend so they can hear CHCA residents' concerns, would be helpful. Other possibilities will be discussed in future meetings.

- **Proposed new directions:**

- ***Development:*** There has been suggestions from Melcor that they may be rethinking future development on their property, which could mean higher density. This issue will need to be monitored.
- ***Community Safety:*** This continues to be an issue after events like what took place on Lynn Court. People were stealing articles from decks and loading them on a trailer. When confronted, they smashed their way past a resident's vehicle that had been parked across the road to block egress.

Tara Godwin adjourned the meeting at 8:31 PM after a motion was received from Barrie McCullough.

The next meeting is scheduled for 7:00 PM on **Wednesday November 23, 2022** at Fred Schubel's home. The Agenda will be released in advance.

Minutes compiled by: Ralph Smith

Next Meeting Agenda Items

1. Continue thinking about April AGM speakers (Blockwatch, Melcor, City planners, Holzhey manager, police).
2. Confirm plans for Christmas foodbank collections, including who will be doing what task and whether we can stage the event at Blair Pond on Sunday November 27th at 1-3 PM.
3. Where can we hold AGMs?
4. Fred to provide updated financial statements

Follow-up Tasks:

	Follow-Up Task	Date Identified	Task Owner	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Date Completed
1	Learn what the probability of the access to park is from Tina court.	2022-09-28	Fred Schubel	
2	Find out if permission is needed to set up at Blair pond for Christmas Food Drive	2022-09-28	Tara Godwin	
3	Draft an updated CHCA Constitution and Bylaws	2018-12-11	Ralph Smith / Fred Schubel	
4	Develop and progress a plan for addressing the Clifton Traffic concerns.	2018-12-11	G. Evans	
5	Replace missing	2022-09-28	Jessica Samuels	

	components on website – logo and image on landing page		
6	Tara to send Patti Association Emblem to include on flyers	2022-10-26	Tara Godwin
7	Ralph to forward info on Bylaws to Fred	2022-10-26	Ralph Smith
8	Granger to get name of City contact about chipping material	2022-10-26	Granger Evans
9	Patti to prepare flyers advertising Christmas Food Drive	2022-10-26	Patti Fulton
10	Fred to put flyers on mailboxes	2022-10-26	Fred Schubel
11	Fred to check if Brownies can help with advertising Christmas Food Drive	2022-10-26	Fred Schubel
12	Tara to determine where we can hold November AGM	2022-09-28	Tara Godwin